

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT ONE JESSIE MEDLIN, PRESIDING

March 21, 2016

A. CALL TO ORDER

The March 21, 2016 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin, Board President.

Sheriff Bill Rasco of the DeSoto County Sheriff's Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Mr. Cecil Sowell gave the invocation.

C. PLEDGE OF ALLEGIANCE

D. CITIZENS REMARKS & PRESENTATIONS

Supervisor Jessie Medlin asked if there was anyone else present who wished to address the Board on items not regarding the agenda. No one came forward.

E. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS

Supervisor Jessie Medlin asked if there was anyone who wished to add or delete items to the Agenda.

- a. **Supervisor Mark Gardner requested to add the following:**
National Day of Prayer Update (Old, G.4.)
- b. **Board Attorney Tony Nowak requested to add the following:**
Star Landing Road Corridor (Old, G.5.)
- c. **Supervisor Lee Caldwell requested to add the following:**
Update on Delta Crest Lake and 2 other levee breaches (Old, G.6.)
- d. **Supervisor Michael Lee requested to delete the following:**
Entrikin Commercial Lot (743) from the Planning Agenda Public Hearing (Planning, I.1.a.i.)
- e. **Road Manager Andy Swims requested to add the following:**
Request to consider for Executive Session – Personnel, Hiring (Executive, J.3.b.)
- f. **Environmental Services Manager Ray Laughter requested to add the following:**
Reminder of Spring Clean Up Day & Update (Old, G.7.)

g. County Administrator Vanessa Lynchard requested to add the following items:

Old Business: Homestead Exemption Request (Old, G.3.)

New Business: Finance and Accounting – Late Bill – Certified Mailing Solutions (New, H.3.c.)
Late Bill - James Franks (\$3,000) & Jack Jones (\$500) (New. H.3.d.)
Dental Insurance Plan Revision – Occlusal Guards, (New, H.10.)
Reminder of Homestead Filing Deadline – April 1, 2016 at 5 p.m. (New, H.11.)
Construction Management – Contract with Tripp Wells (New, H.12.)
Legislative Bill Status Report (New, H.13.)

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit E

F. CONSENT AGENDA

The Board of Supervisors considered the following items on the meeting’s Consent Agenda.

1. Office of Finance & Accounting

a. Budget Amendment Requests – (Sheriff’s Department, Sheriff Forfeitures, Advertising County Resources)

DeSoto County, Mississippi						
BUDGET AMENDMENT REQUEST						
Fund/Department #		001 / 202 & 225		Updated 7/15		
Date:		3/21/2016				
1	Sheriff's Department					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-202-671	Motor Vehicle Fuel	\$ 156,593.45	\$ 520,500.00		\$ 29,249.00	\$ 491,251.00
001-225-915	Vehicles Above \$5,000	\$ -	\$ -	\$ 29,249.00		\$ 29,249.00
TOTALS			\$ 520,500.00	\$ 29,249.00	\$ 29,249.00	\$ 520,500.00
Reason for Request:	Adjust various line items for budget deficits.					
Requested by:	Sheriff Rasco / Donna Ford					
Fund/Department #		120 / 227		Updated 7/15		
Date:		3/21/2016				
2	Sheriff's Department - Sheriff Forfeitures					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
120-227-925	Radio's	\$ -	\$ -	\$ 8,474.00		\$ 8,474.00
120-227-921	Other Capital Outlay Under \$5000	\$ 3,000.69	\$ 33,200.00		\$ 8,474.00	\$ 24,726.00
TOTALS			\$ 33,200.00	\$ 8,474.00	\$ 8,474.00	\$ 33,200.00
Reason for Request:	Adjust various line items for budget deficits.					
Requested by:	Sheriff Rasco / Donna Ford					
Fund/Department #		001 / 675		Updated 7/15		
Date:		3/21/2016				
3	Advertising County Resources					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-675-522	Adv Co Resources / Public Outreach	\$ 153,718.30	\$ 282,082.00	\$ 21,000.00		\$ 303,082.00
001-999-999	Ending Cash		\$ 27,594,991.00		\$ 21,000.00	\$ 27,573,991.00
TOTALS			\$ 27,877,073.00	\$ 21,000.00	\$ 21,000.00	\$ 27,877,073.00
Reason for Request:	Additional allocation to DeSoto Economic Council					
Requested by:	County Administrator Vanessa Lynchard					

b. Request for Transfer of Sheriff Seized Funds

The following seized funds listed have been forfeited by court order to be transferred from the seized account to the forfeiture account. Please approve the transfer of the funds.

Case #	Defendant	Date Seized	Receipt #	Amount	Date of Forfeiture
2016-07039	Not required	02/08/2016	31701	511.00	03/10/2016

			TOTAL	\$511.00	

Transfer from Sheriff-Seized Fund
(123-000-139)
\$511.00

Transfer to Sheriff-Forfeiture Fund
(120-000-238)
\$511.00

c.
Inventory Control – Final Dispositions (EMS, IT, Road Dept., Sheriff’s Dept.)

d.
Inventory Dispositions – FINAL

1)
EMS

DEPT:	EMS			NRC = NON REPAIRABLE (COST)		K = THOUSANDS			DEPT#:	240	
NAME:				NR = NON REPAIRABLE		H = HUNDREDS			LOC #:	240	
				DAS = DECLARE AS SURPLUS		D = DOLLARS					
ASSET #	Q A N T	DESCRIPTION	SERIAL #	ISSUE / REASON FOR DISPOSAL	T R A D E - I N	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF CORRECTION
40043		ZOLL E-SERIES DEFIBULATOR	AB09I011839	DECLARE AS SURPLUS FOR TRADE-IN	09	22K	EMS SITE	01/19/16	FIDOR BARANIUK	TRADE-IN VENDOR	
40041		ZOLL E-SERIES DEFIBULATOR	AB09I011840	DECLARE AS SURPLUS FOR TRADE-IN	09	23K	EMS SITE	'	'	'	
40042		ZOLL E-SERIES DEFIBULATOR	AB10D014140	DECLARE AS SURPLUS FOR TRADE-IN	09	22K	EMS SITE	'	'	'	
40044		ZOLL E-SERIES DEFIBULATOR	AB09I012038	DECLARE AS SURPLUS FOR TRADE-IN	09	22K	EMS SITE	'	'	'	
		ZOLL E-SERIES DEFIBULATOR	AB09L012866	DECLARE AS SURPLUS FOR TRADE-IN			EMS SITE	'	'	'	
AUTHORIZATION TO DISPOSE					INVENTORY CLERK INFORMATION			NOTES			
SIGNED BY: FIODOR BARANIUK					PRELIMINARY PRESENT TO BOS			PER BID PACKAGE #16-240-001 08/04/2015 THE ABOVE ITEMS TO BE DECLARED AS SURPLUS FOR TRADE-IN OR TO SELL OUT RIGHT.			
DATE: 01/07/16					January 19, 2016						
PRINT NAME: SIGNATURE ON FILE					FINAL PRESENT TO BOS						
DISPOSED BY: FIODOR BARANIUK					March 21, 2016						
DATE: 02/17/16					DATE INVENTORY DISPOSED IN AS400						
PRINT NAME: SIGNATURE ON FILE					DATE BOS FINAL MINS ATTACHED						
INV CLERK: CHARMAINE MCCOOL											
SIGNATURE ON FILE											

2)
IT Department

DEPT NAME		IT Department								DEPT #:		152
ASSET #	GRAN T	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL	
30300		IBM TERMINAL	23C7600/8808668	monitor not broken	93	9H	IT Storage	02/16/16	FELICIA HOPPER	E-WASTE		
30760		MOTOROLA GTX H/H RADIO	866FAN0658	will not charge	00	5H	"	"	"	"		
31761		MOTOROLA GTX PORTABLE RADIO	866SW2A358	speaker busted	02	2H	"	"	"	"		
32454		HP 5490CXI SCANJET /CONF RM	SCN27G1A0FJ	will not connect	03	4H	"	"	"	"		
32617		VIEWSONIC 15"LCD MONITOR	917032101165	lines on display	03	3H	"	"	"	"		
32620		SAMSUNG 17"MONITOR	GH17H9NW700752	will not power on	03	4H	"	"	"	"		
32641		FUJITSU SCANNER	612065	will not scan	03	1K	"	"	"	"		
34756		HP 17"FP MONITOR	CNN5300259	colors out	05	4H	"	"	"	"		
34761		HP DC5000 PC	MXL5240628	will not power on	05	11H	"	"	"	"		
37124		ACER 17" MONITOR	ETL460C148649016C14001	bad back light	07	2H	"	"	"	"		
38097		ACER PC	PSP37060037210CDC62703	will not boot	07	5H	"	"	"	"		
38112		FUJITSU FIS120C SCANNER	114151	will not connect	07	1K	"	"	"	"		
38118		LENOVO THINKPAD	L3CG679	will not boot	07	18H	"	"	"	"		
38229		KODAK DIGITAL CAMERA	KCFGP72201697	will not power on	07	1H	"	"	"	"		
38343		ACER 17" MONITOR	ETL510857873303C8D42C	screen blurry	07	2H	"	"	"	"		
38398		ACER 19" MONITOR	ETL780C082743065ED4042	will not power on	08	2H	"	"	"	"		
38407		ACER PC	PSV54060047490860E2701	no display	08	3H	"	"	"	"		
38890		TFT 25" MONITOR	912MY1NA01278	bad back light	09	2H	"	"	"	"		
39179		SONY 19" MONITOR	9226795	bad back light	08	2H	"	"	"	"		
39180		HP DESKJET 6940 PRINTER	SG73O110BV	bad print heads	08	1H	"	"	"	"		
39182		VIEWSONIC 24" MONITOR	QY8075020050	lines on screen	08	4H	"	"	"	"		
39266		IBM PC	8185Y13KCZA97F	will not boot	08	2H	"	"	"	"		
39354		ACER PC	PSV5206014742043DD2701	over heating	08	4H	"	"	"	"		
39355		ACER PC	PSV5206014742043D82701	bad motherboard	08	4H	"	"	"	"		
39357		ACER PC	PSV5206014742043DA2701	will not boot	08	4H	"	"	"	"		
39606		NEC 22" MONITOR	S85106454TA	color is off	09	3H	"	"	"	"		
39628		ACER 19" MONITOR	ETLBS0802382308F754230	bad back light	09	2H	"	"	"	"		
39674		WATCHGUARD FIREWALL	70721C3F80998	not compatible	09	4H	"	"	"	"		
39680		ACER 22" MONITOR	ETLBQ0C033910064584030	lines on screen	09	2H	"	"	"	"		
39776		WATCHGUARD FIREWALL	707673AF453AB	not compatible	09	6H	"	"	"	"		
39777		WATCHGUARD FIREWALL	707673AF5936A	not compatible	09	6H	"	"	"	"		
39778		WATCHGUARD FIREWALL	707673B13613D	not compatible	09	6H	"	"	"	"		
39969		WATCHGUARD FIREWALL	707603273DA8A	not compatible	09	6H	"	"	"	"		
39972		HP 6988 PRINTER	SMY94TZK0N5	will not print	09	1H	"	"	"	"		
39978		HP DESKTOP PC	MXM828069H	processor bad	09	4H	"	"	"	"		
39980		WATCHGUARD FIREWALL	707673F9CB47A	not compatible	9	6H	"	"	"	"		
40002		WATCHGUARD FIREWALL	707673F6BB4BE	not compatible	9	6H	"	"	"	"		
40017		WATCHGUARD FIREWALL	707673F93607B	not compatible	9	6H	"	"	"	"		
40018		WATCHGUARD FIREWALL	707673F92A0BA	not compatible	9	6H	"	"	"	"		
40603		ZEBRA PRINTER	XXRC10030405	bad usb port	10	6H	"	"	"	"		
40698		ESEEK BAR CODER/CARD READER	2500127309	will not connect	10	4H	"	"	"	"		
40839		DELL OPTIPLEX PC	2MJ5YC1	blown caps	10	3H	"	"	"	"		
40995		DELL 17" MONITOR	CN0CC6397287261G1GAU	will not connect	11	1H	"	"	"	"		
41002		VIEWSONIC 22" MONITOR	RWC101900326	lines on screen	10	2H	"	"	"	"		
41115		DELL OPTIPLEX 745	J923MC1	blown caps	10	4H	"	"	"	"		
41408		DELL OPTIPLEX	HJC8DC1	processor bad	11	4H	"	"	"	"		
41622		ASUS 23" MONITOR	85LMTF106512	bad back light	11	2H	"	"	"	"		
42159		LEXMARK PRINTER	9015149	will not feed paper	12	6H	"	"	"	"		
42241		SAMSUNG PRINTER	Z6F8B8GC4B008M	bad printhead	12	1H	"	"	"	"		
42590		DELL OPTIPLEX 745	20XL4D1	blown caps	12	2H	"	"	"	"		
42717		DELL OPTIPLEX 745	GMMJWC1	processor bad	12	2H	"	"	"	"		
42740		DELL D620 LAPTOP	1506FC1	over heating	12	2H	"	"	"	"		
43192		APPLE IPHONE 4	C5FKV3DJDP0V	will not charge	13	5H	"	"	"	"		
43276		MOTOROLA QUANTICO	268435459412964675	broken screen	13	1H	"	"	"	"		
43503		ZEBRA MOBILE PRINTER	44A02PP10243	usb port bad	14	1H	"	"	"	"		
43920		DELL OPTIPLEX 745	JBICRD1	blown caps	14	2H	"	"	"	"		
43935		APPLE IPHONE4	99000402131464	will not charge	14	5H	"	"	"	"		

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION		NOTES	
SIGNED BY: <u><i>Felicia Hopper</i></u>		DATE: <u>01/28/16</u>		PRESENTED TO BOS			
PRINT NAME: <u>Felicia Hopper</u>				<u>February 16, 2016</u>			
				PRESENTED TO BOS			
DISPOSED BY: _____		DATE: _____					
PRINT NAME: _____				DATE INVENTORY DISPOSED IN AS400			
INV CLERK: <u>CHARMAINE MCCOOL</u>		DATE: <u>01/28/16</u>		DATE BOS FINAL MINS ATTACHED			
Signature on file							

3) Road Department

DEPT NAME:	ROAD DEPT	NRC – NON REPAIRABLE (COST)	K – THOUSANDS			DEPT #:	300			
		NR – NON REPAIRABLE	H – HUNDREDS			LOC #:	300			
		DAS – DECLARE AS SURPLUS	D – DOLLARS							
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF CORRECTION
33668	FORD 2004 F350	1FTWW33P04EC142721	DAS = DECLARE AS SURPLUS	04	28K	CENTRAL MAINTENANCE	01/19/16	KEITH PEARSON	CRENSHAW AUCTION	
35868	JOHN DEERE 6420 TRACTOR	L06420H486299	DAS = DECLARE AS SURPLUS	06	62K	CENTRAL MAINTENANCE	"	"	"	
35869	WITH ALAMO SIDE MOUNT MOWER	1100	DAS = DECLARE AS SURPLUS	06	10K	CENTRAL MAINTENANCE	"	"	"	
36009	JOHN DEERE 6420 TRACTOR WITH ATTACH	L06430H57579	DAS = DECLARE AS SURPLUS	08	89K	CENTRAL MAINTENANCE	"	"	"	

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION		NOTES	
SIGNED BY: <u>KIM NORTHCUT</u>		DATE: <u>01/11/16</u>		PRELIMINARY PRESENT TO BOS			
PRINT NAME: <u>SIGNATURE ON FILE</u>				<u>January 19, 2016</u>			
				FINAL PRESENT TO BOS			
DISPOSED BY: <u>KEITH PEARSON</u>		DATE: _____		<u>March 21, 2016</u>			
PRINT NAME: <u>SIGNATURE ON FILE</u>				DATE INVENTORY DISPOSED IN AS400			
INV CLERK: <u>CHARMAINE MCCOOL</u>		DATE: <u>01/11/16</u>		DATE BOS FINAL MINS ATTACHED			
SIGNATURE ON FILE							

4) Sheriff’s Department

DEPT NAME:		SHERIFF DEPT									DEPT #:	200
ASSET #	G R A N T	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL	
36483	G	Motorola Mobile Modem	508SFU0671	SURPLUS	09	3K	WHITE HOUSE	03/04/03	AMY HENLEY	WASTE CONN		
36886	G	Motorola Mobile Modem	508SGG0054	SURPLUS	06	3K	"	"	"	"		
36888	G	Motorola Mobile Modem	508SGG0055	SURPLUS	09	3K	"	"	"	"		
36892	G	Motorola Mobile Modem	508SGG0047	SURPLUS	09	3K	"	"	"	"		
ALL MOTOROLA MODEMS LISTED ABOVE WERE PURCHASED WITH FY04 HOMELAND SECURITY GRANT FUNDS												
AUTHORIZATION TO DISPOSE							INVENTORY CLERK INFORMATION		NOTES			
SIGNED BY: <u>SHERRY HERNDON</u> DATE: <u>02/20/13</u>							LIST DATE INVENTORY WAS DISPOSED IN AS400		ITEMS LISTED WERE PURCHASED WITH FY2004 HOMELAND SECURITY GRANT FUNDS. ITEMS WILL BE AUCTIONED ON GOVDEALS.COM			
PRINT NAME: <u>SIGNATURE OF FILE</u>												
DISPOSED BY: <u>AMY HENLEY</u> DATE: <u>02/29/16</u>												
PRINT NAME: <u>SIGNATURE OF FILE</u>												
INV CLERK: <u>CHARMAINE MCCOOL</u> DATE: <u>02/22/13</u> SIGNATURE OF FILE							LIST DATE FINAL BOS MINUTES WERE ATTACHED					

5) Sheriff’s Department

DEPT	SHERIFF'S DEPARTMENT – SWAT			NRC = NON REPAIRABLE (COST)		K = THOUSANDS				DEPT	200
NAME:				NR = NON REPAIRABLE		H = HUNDREDS				LOC	213
				DAS = DECLARE AS SURPLUS		D = DOLLARS					
ASSET #	G R A N T	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
38674		EOTECH SIGHT	A0006928	Manufacturer Defect – Return for Refund	08	4H	DCSD Armory	02/16/16	AMY HENLEY	EO-TECH	
38675		EOTECH SIGHT	A0002379	Manufacturer Defect – Return for Refund	08	4H	DCSD Armory	'	'	'	
38676		EOTECH SIGHT	A0006926	Manufacturer Defect – Return for Refund	08	4H	DCSD Armory	'	'	'	
38677		EOTECH SIGHT	A0006938	Manufacturer Defect – Return for Refund	08	4H	DCSD Armory	'	'	'	
38678		EOTECH SIGHT	A0006929	Manufacturer Defect – Return for Refund	08	4H	DCSD Armory	'	'	'	
38679		EOTECH SIGHT	A0006942	Manufacturer Defect – Return for Refund	08	4H	DCSD Armory	'	'	'	
38680		EOTECH SIGHT	A0006921	Manufacturer Defect – Return for Refund	08	4H	DCSD Armory	'	'	'	
38681		EOTECH SIGHT	A0006943	Manufacturer Defect – Return for Refund	08	4H	DCSD Armory	'	'	'	
38682		EOTECH SIGHT	A0002381	Manufacturer Defect – Return for Refund	08	4H	DCSD Armory	'	'	'	
38683		EOTECH SIGHT	A0002385	Manufacturer Defect – Return for Refund	08	4H	DCSD Armory	'	'	'	
38684		EOTECH SIGHT	A0006941	Manufacturer Defect – Return for Refund	08	4H	DCSD Armory	'	'	'	
38685		EOTECH SIGHT	A0006925	Manufacturer Defect – Return for Refund	08	4H	DCSD Armory	'	'	'	

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION		NOTES Correspondence attached: Return-Refund Authorization Approval Industry Defect Explanation
SIGNED BY: <u>Kyle Hodge</u> DATE: <u>02/08/16</u>				PRELIMINARY PRESENT TO BOS		
PRINT NAME: <u>Signature on file</u>				February 16, 2016		
				+		
DISPOSED BY: <u>AMY HENLEY</u> DATE: <u>03/02/16</u>				March 21, 2016		
PRINT NAME: <u>Signature on file</u>				DATE INVENTORY DISPOSED IN AS400		
INV CLERK: <u>Charmaine McCool</u> DATE: <u>02/08/16</u> <u>Signature on file</u>				DATE BOS FINAL MINS ATTACHED		

6) Sheriff’s Department

DEPT	SHERIFF DEPT			NRC = NON REPAIRABLE (COST)		K = THOUSANDS				DEPT #:	200
NAME:				NR = NON REPAIRABLE		H = HUNDREDS				LOC #:	200
				DAS = DECLARE AS SURPLUS		D = DOLLARS					
ASSET #	G R A N T	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF CORRECTION
40891		TASER M26	X00603966	INOPERABLE	11	7H	SIF LOCATION	02/01/16	AMY HENLEY	WASTE CONN	
40892		TASER M26	X00603890	INOPERABLE	11	7H	'	'	'	'	
32302		MOTOROLA MOBILE RADIO	722CCY2377	BROKEN - OBSOLETE	03	3K	'	'	'	'	
36301		MOTOROLA MOBILE RADIO	867YFG1468	BROKEN - OBSOLETE	05	8H	'	'	'	'	
8049		MOTOROLA H/H RADIO	466ATV1335	BROKEN - OBSOLETE	99	2K	'	'	'	'	
8046		MOTOROLA H/H RADIO	466ATY1332	BROKEN - OBSOLETE	99	2K	'	'	'	'	
33607		MOTOROLA H/H RADIO	721CEN0394	BROKEN - OBSOLETE	04	3K	'	'	'	'	
44011		DEWALT IMPACT WRENCH	685192	BROKEN - UNIT BURNT UP	14	2H	'	'	'	'	

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION		NOTES
SIGNED BY: <u>KYLE HODGE</u> DATE: <u>01/13/16</u>				PRELIMINARY PRESENT TO BOS		
PRINT NAME: <u>SIGNATURE ON FILE</u>				February 1, 2016		
				FINAL PRESENT TO BOS		
DISPOSED BY: <u>AMY HENLEY</u> DATE: <u>03/02/16</u>				March 21, 2016		
PRINT NAME: <u>SIGNATURE ON FILE</u>				DATE INVENTORY DISPOSED IN AS400		
INV CLERK: <u>CHARMAINE MCCOOL</u> DATE: <u>01/15/16</u> <u>SIGNATURE ON FILE</u>				DATE BOS FINAL MINS ATTACHED		

2. Constable Annual Report – Liz Medlin

Constable Annual Financial Report

☒ Original Report
☐ Revised Report

Has County Elected to Pay Employee Portion of Retirement: YES ☒ NO ☐

Constable Name: Liz E. Medlin

Mailing Address: 2770 Highway 305 North/ave Branch, MS 38654

County Telephone: 662-855-2608

Calendar Year 2016

SSN: XXX

Retirement Date: 10/1/2016

Statement of gross receipts from all sources accruing in compensation to the office and disbursements occurring in necessary expenses involved solely in complying with laws governing the office. Fees are 1st.

Part I - Receipts - Office of Constable

Payments for direct services for county (County pays employee portion of P.E.R.S.)

1. Allowance from the board of supervisors (25-7-2(1)(a))	1	1,800.00
2. Bail/Fee (25-7-2(1)(a)) and (25-7-2(1)(b))	2	2,768.00
3. Total received for direct services for county (line 1 plus line 2)	3	4,568.00

Fees earned by Constable (Report Gross Fees which include amount held for P.E.R.S. by county)

4. Fee for criminal and civil cases including grand jury (25-7-2(1)(a)(b)(i) and (25-7-2(1)(b))	4	55,980.00
5. Mileage Allowance (25-7-2(1)(c))	5	0
6. Total received for fees earned by Constable (line 4 plus line 5)	6	55,980.00
7. Gross Income for Constable (line 3 plus line 6)	7	60,548.00

Part II - Disbursements - Office of Constable

8. Bank Service Charge	8		18. Supplies	18	625.00
9. Car and Truck Expense	9		17. Travel	17	
10. Standard Mileage # of Miles: <u>31,174</u> @ .575	9a	17,925.00	18. Meals/Entertainment	18	
11. Actual Expenses	9b		19. Uniforms	19	520.00
12. Depreciation (Other)	9c		20. Phone	20	1,540.00
13. Dues and subscriptions	11	100.00	21. Other (List)	21	
14. Insurance/Auto	12	896.00	22. Hired labor	22	1,850.00
15. Insurance Health(Employees Only)	13				
16. Professional Fees	14	790.00			
17. Office Expenses	15	35.00			
24. Total Disbursements for Constable (add lines 8 through 23)	24	23,683.00			
25. Net Income for Office of Constable (line 7 minus line 24)	25	36,865.00			

Part III - Calculation of Net Fee Income for P.E.R.S.

26. Total received for fees earned by Constable (Amount on line 6)	26	55,980.00
27. Total disbursements for Constable (Amount on line 24)	27	23,683.00
28. Net Fee Income for P.E.R.S. (line 26 minus line 27)	28	32,297.00

Part IV - Retirement Contributions Calculation

29. Employer Contributions (13.75%) Due from County on Allowance from BOS (Line 3)	29	719.00
30. Employer Contributions (13.75%) Due from Constable if County DID NOT ELECT to pay Retirement (Line 28)	30	
31. Employer Contributions (13.75%) Due from County if County HAS ELECTED to pay Retirement (Line 28)	31	5,097.00
32. Employer Contributions (9%) Due from Constable (Line 25)	32	3,318.00

Part V - County Retirement Contributions Due-Credit Calculation

33. Employer Contributions County (line 29)	33	719.00
34. If County Has Elected to pay Employee Portion of Retirement (Line 31) if NO leave blank	34	5,097.00
35. Less: Contributions paid by County per County Payroll Records (include copy of payroll record)	35	3,919.00
36. Amount Due/Credit from/to County (add lines 33 and 34 then subtract line 35)	36	1,897.00

Part VI - Constable Retirement Contributions Due-Credit Calculation

37. Employer Contributions (line 32)	37	3,318.00
38. If County Did Not Elect to pay Employee Portion of Retirement (Line 34) if NO leave blank	38	
39. Less: Contributions paid by Constable per County Payroll Records (include copy of payroll record)	39	2,739.00
40. Amount Due/Credit from/to Constable (add lines 37 and 38 then subtract line 39)	40	1,079.00

I swear that the above statement is true and accurate.

Liz E. Medlin (Signature) XXX Social Security Number Required

Please print or type name as signature above: Liz Elizabeth Medlin

Sworn to and subscribed before me, this _____ day of _____, 20____.

_____, (Signature)
Notary Public

EACH COPY OF THIS FORM MUST BE NOTARIZED BY A NOTARY PUBLIC OTHER THAN THE PERSON FILING THE REPORT

Include in Part II - Disbursements only necessary expenses directly related to the operation of the office. Do not include your personal deferred compensation payments, your personal individual retirement account payments, your personal social security or payments, your personal expenses reimbursed by the county, your personal charitable contributions or gifts, your personal campaign expenses and your life insurance. Items not deductible as a business expense for income tax purposes shall not be included.

3. Contract Administration

a. FuelMan Fuel Access Card Services – Auto Renewal

b. Proven Pest Management - Facilities

4. Office of Procurement – February 2016 Procurement Card Purchase for IT

MONTH: February 2016

PROCUREMENT CARD LOG

CARD NUMBER: 4715 6215 8600 0003

DATE	DEPARTMENT	APPROVED EMPLOYEE	VENDOR	DESCRIPTION OF PURCHASE	UNIT PRICE	LOCATION TAX	TOTAL	ISSUES, IF ANY
2/2/2016	IT	John Mitchell	DR MyCommerce Inc.	AnyTrans for Mac - family license #39968-26	\$59.99	\$4.20	\$64.19	None

5. Road Department Safety Report

FROM: Stan Rochelle

DATE: 03-21-2016

SUBJECT: Safety Report

Workman Compensation Claims:

There were workman compensation claims for this period.

Accidents

No vehicle involved accidents this month.

Weather

We have had an unusual amount of rain. This resulted in flooding, mud slides and trees falling. All of the county employees worked well together through this time. The entire road department worked lone and hard and we were blessed not to have someone being hurt.

The work will continue to be addressed as quickly as it can be.

Stan Rochelle
Stan Rochelle/Assistant Road Manager

6. Lease Termination Agreement – Sheriff’s Department Firing Range

7. Tax Assessor – Correction for 2015 Land Roll

8. EMS Report: February 2016

February 2016

Number of ambulance runs billed: 138
Amount billed: \$49,884.00
Amount collected: \$30,725.24
Un-collectable amount: \$1,947.32

	Eudora	Lewisburg	Walls
Dispatched Calls:	68	99	63
Refusals:	21	28	19
Standby Only:	2	4	4
Billed:	38	63	37
Other:	7	4	3

Other = unable to locate patient, treated and transferred, treated and released, no treatment required, no patient found, dead at scene, cancelled and unknown.

January 2016

Number of ambulance runs billed: 121
Amount billed: \$44,693.00
Amount collected: \$33,048.51
Un-collectable amount: \$3,330.65

Fiscal Year To Date Collections:
Number of ambulance runs billed: 630
Amount billed: \$226,644.20
Amount collected: \$167,744.29
Un-collectable amount: \$15,802.77

9. Establish as Part of the Formal Record & Enter Into the Board’s Minutes –
MOU Between DeSoto County & City of Olive Branch for Stateline Bridge

10. Appointment of Requisition and Receiving Clerks (EMA, Veteran Services, Chancery)

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to move the \$29,000.00 budget amendment for Sheriff’s Department Fund # 001/202 & 225 to New Business (New, H.1.a.) and discuss it with the vehicle purchase request.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Bill Russell asked why money was being moved into Advertising County Resources. County Administrator Vanessa Lynchard explained that was approved by the Board as an allocation to the DeSoto Economic Council at the March 10, 2016 meeting.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the actions and matters presented in the Consent Agenda with the exception voted on above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit F

G. OLD BUSINESS

1. Disposal of Waste Material on Private Property

Road Manager Andy Swims stated that the Board had approved some sites previously, and he is now building a list of dump sites for dirt in the different districts. He stated he will get a list to the Board to review at the next meeting. Supervisor Medlin confirmed that this is for materials that are dug out to repair ditches and roads, not garbage. Mr. Swims affirmed.

No Board action was required.

2. DHS Work Program

County Administrator Vanessa Lynchard informed the Board that many counties were unable to join because of the worker’s comp stipulation. Mrs. Lynchard checked with Lipscomb & Pitts and they stated they will not cover worker’s comp for these individuals after checking with MPE. Supervisor Caldwell asked if they could sign a waiver.

Board Attorney Tony Nowak stated volunteers can be covered under worker’s comp in some instances. He stated if they do their volunteer work for Greenways, there are different circumstances. Mr. Nowak stated that Mr. Larry Jarrett makes a list of things that need to be done at each park/greenway and the volunteers choose how and when they perform the work. He said there are plenty of needs with all the parks and greenways.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to withdraw the contract with DHS and have the volunteers work with Mr. Jarrett and Greenways.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

3. Homestead Exemption Request

Board Attorney Tony Nowak stated he has reviewed the available paperwork and summarized the timeline as given in the exhibit. He stated that, under MS statute, if Homestead Exemption is disallowed because of a technical error, the homeowner has until the last Monday of August of the following year to reapply. Mr. Nowak determined that Mrs. Constance Howard’s daughter, Mrs. Katherine Chapel, has until the last Monday of August 2016 to bring in a proper Mississippi ID for Mrs. Howard; and as soon as she does that, the Board may take action.

Supervisor Jessie Medlin stated that the Board will just have to wait and see what Mrs. Chapel does.

No Board action was necessary.

See Exhibit G.3.

4. National Day of Prayer

Supervisor Mark Gardner stated that he is involved with the National Day of Prayer again this year. The national date has been set for Thursday, May 5, 2016. The committee has expressed a desire to have a 6 p.m. meeting at the Courthouse to culminate the day. Supervisor Gardner stated he will check with Facilities to be sure the Courthouse does not have anything scheduled.

No Board action was necessary.

5. Star Landing Corridor

Board Attorney Tony Nowak stated that the Board had previously approved the WEI contract for engineering on the Star Landing Corridor, and MDOT is requesting a resolution of that approval.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the resolution stating the Board’s approval of the WEI contract for Star Landing Corridor and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

6. Delta Crest Lake Update & Report on 2 Other Levee Breaches

Supervisor Lee Caldwell stated that there were 3 dams in the Fourth District that have been compromised. Supervisor Caldwell has been working with MDEQ on resolving these instances, and MDEQ suggested that the County look at the MDEQ ordinance to pattern one for the County. Supervisor Caldwell is requesting the firm of Smith, Phillips, Mitchell, Scott & Nowak to look at the MDEQ ordinance and work with their attorneys to draft an ordinance for DeSoto County.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to research the MDEQ ordinance regarding dam breaches and present the Board with its options to draft an ordinance for DeSoto County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Russell asked if the Board had anything to go by for this problem. Mr. Nowak stated if there was an immediate threat to the County road, the Board could take the homeowner to court. He stated an ordinance would help. Mr. Nowak also stated that he will bring samples of ordinances to the Board.

Sheriff Bill Rasco stated that the lakes in the Eudora area have their levees inspected and bring the report to the Sheriff’s Department. Road Manager Andy Swims stated he would like to get that information from the Sheriff. Scott Young stated there is a GIS website that has an emergency action plan on all the dams in the state. Supervisor Caldwell asked Mr. Swims if he would contact the landowners on Austin Road and Highway 301 and speak with them about their intentions regarding the levee breaches.

Supervisor Caldwell stated that she has spoken with Dewey Jones of Jones Engineering and he is willing to represent the people of Delta Crest, but the people will not come together. In the meantime, Kelly Road continues to be closed. Mr. Nowak stated that MDEQ says there is an immediate danger to the County road. They are willing to contract and oversee the work, but the County must pay for it. Supervisor Caldwell stated the benefit to that would be that the responsibility would be on MDEQ if there was a problem with the Woodland Lakes dam. She stated that the cost to take the lake down to a level below the levee damage is \$10,000.00. Supervisor Caldwell also stated that if the lake owners wanted to build the levee back, they would have to do so by MDEQ standards.

Supervisor Bill Russell suggested authorizing Mr. Nowak to research the HOA at Delta Crest Lakes and see if there is anyone to take to court to reimburse the costs. Supervisor Gardner stated he is not willing to go after citizens that bought on the lake innocently and did not know of the HOA. Supervisor Caldwell said one couple bought a house and did not know they were part of an association. She said she has a list of homeowners, but it is an old list. Supervisor Medlin suggested Mr. Nowak send them a letter and tell them what the County is looking at.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to write a letter to the homeowners of Delta Crest Lakes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

7. Reminder of Spring Clean Up Day – April 2, 2016

Environmental Services Manager Ray Laughter reminded the Board of the countywide Spring Clean-Up Day on April 2, 2016. He stated that Leadership DeSoto will be cleaning some roads this week in preparation for the event.

H. NEW BUSINESS

1. Office of Procurement

a. Purchase Exceeding \$25,000.00 – Sheriff’s Department – Search and Rescue Truck

Procurement Coordinator Karen McNeil stated that this was a 2016 Chevrolet Silverado and the cost is \$29,249.00. The purchase will be through the State contract.

Supervisor Mark Gardner stated his concern over moving money from fuel costs to purchase a vehicle. He stated he understood that fuel costs are down, but he is concerned as they are up some now. The Sheriff stated that they will be in good shape. He said Search & Rescue has not had a new vehicle since he has been in office and it is not feasible to fix their old vehicles. Supervisor Caldwell asked if there was any grant money available. Sheriff Rasco said only Homeland Security, and that will not cover Search & Rescue. Supervisor Russell stated, in looking at the budget, he did not see a problem.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to authorize the purchase of a new truck for Search & Rescue from State contract and approve the budget amendment as presented previously in the Consent Agenda.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.a.

b. Purchase Exceeding \$25,000.00 – Sheriff’s Department - Ammunition

Procurement Coordinator Karen McNeil stated there are 2 requisitions; both are covered under state contract with the exception of one item for which the Office of Procurement secured two quotes. The quotes were for 8,000 rounds of .308 rifle rounds. Sportsman’s Warehouse quoted \$10,796.00 for 8,000 rounds and Gulf States Distributors quoted \$5,584.00. Mrs. McNeil pointed out that the Sportman’s Warehouse price for the excepted item was considerably higher than the Gulf States Distributors’ price.

The total of the purchase from Gulf States Distributors is \$58,984.00. The total of the purchase from Precision Delta is \$25,760.00.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize the purchase exceeding \$25,000.00 of ammunition for the Sheriff’s Department

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Michael Lee expressed concern that there was an excessive amount of training ammunition. Sheriff Rasco stated that you have to practice to stay sharp and not lose your shooting skills. Supervisor Lee Caldwell asked if this was an increase over last year’s purchase. The Sheriff said it was a slight increase. Supervisor Gardner asked if any ammunition was lost in the tornado damage. The Sheriff said there was very little loss.

See Exhibit H.1.b.

2. Contracts Administration

a. Data Management Inc. – TimeClock Plus – Finding of Fact for Prepayment

Director of Procurement and Administrative Services Pat McLeod stated this is a contract that IT oversees. It is for maintenance on the time clocks at the Road Department, Sheriff’s Department, Facilities, and EMS. IT Director John Mitchell stated this is not just for hardware, but software and licensing. Mrs. McLeod stated this company is able to perform the required services, provides a necessary and immediate benefit for the County and the County is currently doing business with them.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the prepayment to Data Management, Inc. – TimeClock Plus finding that the company is able to perform the required services, provides a necessary and immediate benefit for the County and the County is currently doing business with them.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.a.

b. Blueridge Software – IT Dept. – Finding of Fact for Prepayment

Director of Procurement and Administrative Services Pat McLeod stated this is a contract that the Administrative Office uses to keep up with contracts. The contract amount is \$629.82 per year. Mrs. McLeod stated the finding is that Blueridge Software is able to perform the required services, provides a necessary and immediate benefit for the County, and the County has been doing business with them for 5 years.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to approve the prepayment to Blueridge Software finding that Blueridge Software is able to perform the required services, provides a necessary and immediate benefit for the County, and the County has been doing business with them for 5 years.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.b.

3. Office of Finance and Accounting

a. Inventory Dispositions - Preliminary

1) IT Department

DEPT NAME:		IT Department								DEPT #:	152
ASSET #	G R A N T	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINAR Y	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
33416		SAMSUNG 15" MONITOR	NB15H9NW813321	Bad power supply	03	3H	IT Storage Rm				
34748		HP 17" MONITOR FLAT SCREEN	CNN5300260	bad resolution	05	4H	"				
35019		ACER 19" MONITOR	ETL800C050703051914030	will not power on	07	2H	"				
36959		ACER 17" MONITOR	EA FEC01	lines on screen	06	2H	"				
38067		ACER 17" MONITOR	60C1486470A1E14001	screen to dark	07	2H	"				
38083		NEC 19" MONITOR	75P03383NA	bad backlight	07	2H	"				
38402		ACER 22" MONITOR	ETL840B0187450102D3920	bad resolution	08	2H	"				
38837		CTL MONITOR (STA 3)	744UFTR22N0395	will not power on	09	1H	"				
39178		SONY 19" MONITOR	3502389	bad resolution	08	2H	"				
39268		IBM PC	8185Y13KCZA98P	will not boot	08	2H	"				
39466		NEC 22" MONITOR	86107284TA	lines on screen	08	3H	"				
39470		VIEWSONIC 19" MONITOR	QC2083722939	will not power on	08	2H	"				
39480		LENOVO PC	LKNPDPW	bad mother board	08	7H	"				
39631		ACER 19" MONITOR	ETLB50802382308F7C4230	bad backlight	09	2H	"				
40130		LCD 22" MONITOR	TS21600884	screen to dark	09	2H	"				
40195		ACER 24 INCH MONITOR	ETLH40C001938242A24011	will not power on	09	3H	"				
40363		IBM LENOVO PC	1S7303D5UMJEH432	Bad power supply	10	7H	"				

AUTHORIZATION TO DISPOSE				INVENTORY CLERK		NOTES			
SIGNED BY: <u><i>Felicia Hopper</i></u>				INFORMATION					
DATE: 02/29/16				PRESENTED TO BOS					
PRINT NAME: Felicia Hopper				March 21, 2016					
DISPOSED BY: _____				PRESENTED TO BOS					
DATE: _____				DATE INVENTORY DISPOSED IN AS400					
PRINT NAME: _____									
INV CLERK: CHARMAINE MCCOOL				DATE BOS FINAL MINS ATTACHED					
Signature on File									
DEPT NAME:	IT Department						DEPT #: 152		

ASSET #	G R A N T	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINAR Y	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
40409		LENOVO THINKCENTER PC	1S8910AMUMJGY173	bad motherboard	10	6H	IT Storage Rm				
40605		ZEBRA PRINTER	XXRC10020637	broken usb port	10	6H	"				
40835		DELL OPTIPLEX 745	37Y6YC1	blown caps	10	3H	"				
41009		ACER 24" MONITOR	ETLH40C00101805C454012	will not power on	10	3H	"				
41010		ACER 24" MONITOR	ETLH40C00101805C484012	bad resolution	10	3H	"				
4167		TELULAR SX5T PHONE CELL/R5	HEX E6827DBB	will not power on	11	3H	"				
41609		DELL OPTIPLEX 745	H3L1SD1	blown caps	11	4H	"				
41613		DELL OPTIPLEX 745	CH6VWC1	bad motherboard	11	4H	"				
41798		SPARCO 24" MONITOR	CQIB6HA001094	lines on screen	12	2H	"				
41888		DELL OPTIPLEX 745	D9PV9D1	blown caps	12	3H	"				
42179		DELL OPTIPLEX	1M6CC1	will not boot	12	3H	"				
42616		DELL OPTIPLEX	46FNM C1	bad usb ports	12	2H	"				
42728		DELL OPTIPLEX 745	J5GRLD1	will not boot	12	2H	"				
43477		DELL OPTIPLEX 745	GZ6CC1	bad motherboard	13	2H	"				
43915		DELL OPTIPLEX 745	CXD96D1	blown caps	14	2H	"				

AUTHORIZATION TO DISPOSE				INVENTORY CLERK		NOTES			
SIGNED BY: <u><i>Felicia Hopper</i></u>				INFORMATION					
DATE: 02/29/16				PRESENTED TO BOS					
PRINT NAME: Felicia Hopper				March 21, 2016					
DISPOSED BY: _____				PRESENTED TO BOS					
DATE: _____				DATE INVENTORY DISPOSED IN AS400					
PRINT NAME: _____									
INV CLERK: CHARMAINE MCCOOL				DATE BOS FINAL MINS ATTACHED					
Signature on File									

2) Road Department

DEPT	Road			NRC = NON REPAIRABLE (COST)	K = THOUSANDS				DEPT #:	300
NAME:				NR = NON REPAIRABLE	H = HUNDREDS				LOC #:	
				DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	YR COST	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
31044		Ingersol Rand Air Compressor	105040138	NRC/Declare as surplus	1 1K					
32078		Ingersol Rand Air Compressor	30T958382	NRC/Declare as surplus	02 1K					
35815		Ingersol Rand Air Compressor	5080090267	NRC/Declare as surplus	05 1K					
36030		Meyer Utility Spreader	N/A	Declare as surplus/DAS	09 1K					
36031		Meyer Utility Spreader	N/A	Declare as surplus/DAS	09 1K					

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION	NOTES
SIGNED BY: KIM NORTHCUTT PRINT NAME: SIGNATURN ON FILE DATE: 03/15/16		PRELIMINARY PRESENT TO BOS March 21, 2016 FINAL PRESENT TO BOS	
DISPOSED BY: PRINT NAME: DATE:		DATE INVENTORY DISPOSED IN AS400	
INV CLERK: CHARMAINE MCCOOL SIGNATURN ON FILE DATE: 03/15/16		DATE BOS FINAL MINS ATTACHED	

3) Sheriff's Department

FISCAL YEAR: 2015/2016
REVISED SEP 2015

PRELIMINARY

INVENTORY DISPOSITION
1 OF 1

DEPT: SHERIFF'S DEPARTMENT
NAME:

NRC = NON REPAIRABLE (COST)
NR = NON REPAIRABLE
DAS = DECLARE AS SURPLUS

K = THOUSANDS
H = HUNDREDS
D = DOLLARS

DEPT #: 200
LOC #:

ASSET #	DESCRIPTION	UNIT #	SERIAL #	ISSUE / REASON FOR DISPOSAL - VEHICLES AND/OR HEAVY EQUIPMENT - MILEAGE OR HOURS MUST BE INCLUDED	YR COST	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
34987	2007 DODGE CHARGER	n/a	2B3KA43H17H697426	DECLARE AS SURPLUS / AUCTION MILEAGE: 156,032 Bad Transmission	07 22k	Central Maint				
40579	2007 FORD CV	n/a	2FAHP71W87X157304	DECLARE AS SURPLUS / AUCTION MILEAGE: 175,917 Bad Transmission	10 12k	Central Maint				
38910	2006 FORD CV	n/a	2FAHP71W96X154815	DECLARE AS SURPLUS / AUCTION MILEAGE: 161,568 High Miles	09 12k	Central Maint				

ORIGINAL

03-21-2016

NB03

DEBOTO COUNTY PROPERTY

40579

DEBOTO COUNTY PROPERTY

38910

03-21-2016

03-21-2016

03-21-2016

03-21-2016

03-21-2016

03-21-2016

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION	NOTES
SIGNED BY: PRINT NAME: Kyle Hodge DATE: 03-21-2016		PRELIMINARY PRESENT TO BOS 03-21-2016 FINAL PRESENT TO BOS	
DISPOSED BY: PRINT NAME: DATE:		DATE INVENTORY DISPOSED IN AS400	
INV CLERK: CHARMAINE MCCOOL DATE: 03-21-2016		DATE BOS FINAL MINS ATTACHED	

Inventory Clerk Char McCool stated that these include the IT Department’s monthly dispositions for equipment that is no longer usable and Sheriff’s Department vehicles that will go to auction.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the preliminary dispositions as set forth above.

The motion passed by a vote as follows:

- Supervisor Jessie Medlin, First District
- Supervisor Mark Gardner, Second District
- Supervisor Bill Russell, Third District
- Supervisor Lee Caldwell, Fourth District
- YES
- YES
- YES
- YES

See Exhibit H.3.a.

b. Claims Docket

Chief Financial Officer Andrea Freeze presented a page by page declaration of the Claims Docket. Accounting Office Manager Stephanie Hanks and Accounting Clerk Sissy Ferguson brought invoice documentation to address any questions.

Supervisor Jessie Medlin asked about the following claims:

Page 1 – Pioneer Credit \$5,243.12 – Mrs. Hanks stated that is the fee the County pays them for court collections. Mrs. Lynchard said Mr. Sanford is very pleased and feels they are doing a good job. Supervisor Gardner asked how the Circuit collections were coming in. Mrs. Lynchard said she checks periodically with Circuit Clerk Dale Thompson, but she will check and let Supervisor Gardner know. Mr. Nowak stated that these charges are an add on fee paid by the debtors and the County forwards to Pioneer.

Page 49 – Power Equipment Group – Mr. Swims stated that is for the new dump trucks.

Supervisor Mark Gardner asked about the following claims:

Page 7 – Fortenberry & Ballard – Mrs. Freeze stated that is an interim bill that is still in process. The total will be approximately \$95,000 over 2 years.

Page 11 – IT bought a lot of cartridges – Mr. Mitchell stated that most departments are going to the contract copiers, but some still have desktop printers. He pointed out that most of the cartridges are color.

Page 23 – Morpho USA service maintenance – The Sheriff stated that is for the Forensics Department.

Page 24 – Rogers Usery Chevrolet – The Sheriff stated that is a Tahoe for K-9 that was budgeted.

Page 28 – Emergency Equipment Professionals – The invoice showed uniforms for EMS. Supervisor Gardner stated that seemed to be a lot of uniforms at one time. He suggested the EMS Committee meet and discuss a uniform allotment like the Sheriff's Department has. Supervisor Caldwell stated she would like to see about putting that policy in place. Supervisor Medlin said a \$50 shirt seems excessive. Mrs. Lynchard said they have been wearing t-shirts and sweatshirts and now have gone to polo shirts.

Page 31 – EMA - \$46.15 Wal Mart Community – The invoice showed that was for office supplies.

Page 33 – Animal Control Training \$1,650 – Mrs. Lynchard stated this training is in Olive Branch and all the Animal Control Officers will be able to attend. Previously, it has been in Kansas City and it used to be a struggle to send everyone to Kansas City and was much more expensive.

Page 36 – DHS – Office Supplies – Supervisor Gardner asked Mrs. Lynchard to speak to the new director and be sure that DHS did not get into overspending on office supplies as they have in the past.

Page 47 – North MS Driveways – Mr. Swims stated this is a continuing services contract and they are patching several places around the County.

Page 49 – Country Ford F350 – The invoice showed 6 one-ton dually dump trucks for the Road Department. This was previously approved by the Board.

Page 52 – North MS Driveways - \$18,000 – Mr. Swims stated that the patching comes from 2 accounts. 156 is roads and 160 is bridges and culverts. 160 covers bridge approaches and culvert replacement patch work.

Page 53 – Country Ford – Mr. Swims stated these are the dump bodies for the 6 one-ton trucks.

Supervisor Bill Russell asked about the following claims:

Page 5 – Travelers – D. Murphy – Mrs. Freeze said this was an insurance claim on the Sheriff's Department.

Supervisor Lee Caldwell asked about the following claims:

Page 9 – Woodland Tree Service - \$1,900 – Tree on fence – The invoice showed this was at the jail property. Supervisor Caldwell asked why the Road Department did not take down the tree. Mr. Jarman said the tree was damaged by a wind storm and it was a very large tree hanging over the neighbor's property. He felt it was too dangerous for Facilities to handle and hired a tree service. He said he did not know the Road Department did that type work. Mr. Jarman stated the tree was not close to the road, and was a dangerous job because of how it was broken. He also stated the tree had damaged a large part of the neighbor's fence. They did not ask for the fence to be fixed.

Page 9 – Laundry South Systems and Repair - \$412.50 – The invoice showed repair to a laundry machine at the jail.
Page 9 – Service Master Commercial Cleaning - \$14,210 – The invoice showed this was for monthly janitorial services. Mrs. Lynchard stated that some buildings have been added to this.

Supervisor Michael Lee asked about the following claims:

Page 9 – Schindler Elevator - \$9,247.17 – The invoice showed this was for maintenance. Mrs. Freeze stated she believed it was yearly.
Page 23 – Neyman Law Firm – Training & Registration – Sheriff Rasco stated this is for in-house training.
Page 39 – Hernando Glass - \$3,300 – The invoice showed this was replacement of door and frame to update the doors at NRCS that were not handicap compliant.
Page 56 - \$38,000 to install fiber between the Sheriff’s Administrative Office to the Jail. This amount came out of the project cost.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Medlin stated he did not approve of the shirts for EMS.

c. Late Bill Certified Mailing Solutions

Chancery Clerk Misty Heffner stated her department is partnering with a company to handle their certified mail. She stated that using Certified Mailing Solutions is more cost effective than handling it in house. She stated the bill needed to be paid before the certified mail would be sent.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the clerk to pay the bill to Certified Mailing Solutions.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.c.

d. Late Bill – James Franks (\$3,000) and Jack Jones (\$500)

Mrs. Hanks stated that usually Mr. Franks and Mr. Jones receive a check at the first of each month. After a phone call from Mr. Franks and Mr. Jones, it was discovered that they had been deleted from the March docket in error.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to authorize the clerk to pay Mr. James Franks in the amount of \$3,000.00 and Mr. Jack Jones in the amount of \$500 as late bills.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
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Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

4. 10:00 a.m. – Business Investment Incentives

a. AFCO, Inc.: Free Port Warehouse

DeSoto County Economic Development Council President Jim Flanagan introduced Mr. Chris Dickey of AFCO, Inc. and stated this used to be Fulmer Helmets. Mr. Flanagan explained that Fulmer Helmets had a Free Port exemption, but they have been bought out and Mr. Dickey is requesting Free Port exemption for AFCO.

Mr. Dickey stated that he is the warehouse manager at AFCO. He said they used to be a manufacturer, but now they are strictly distributors. AFCO handles Memphis Car Audio, Lucky Bums, BCS and other manufacturers.

Supervisor Mark Gardner asked if the average hourly wage of \$35 was correct. Mr. Dickey stated he believed the person filling out the application included his salary and all employees fringe benefits when coming up with this figure.

Supervisor Michael Lee recused himself after confirming that a close relative is a part-owner of AFCO.

Mr. Dickey stated that the wage scale average full time rate with benefits is actually \$12.40 per hour, and the average hourly full time rate without benefits is \$11.56. He said they have 2 part-time employees and both live in DeSoto County. Mr. Dickey also stated they use 3 temporary employees that are hired through a temp agency. Supervisor Gardner asked the company to revise the application to get the numbers correct.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve the Free Port application for AFCO, Inc. and to spread the corrections to the application as discussed, upon the minutes of this Board meeting.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>RECUSED</u>

See Exhibit H.4.a.

b. Five Below, Inc.: 5-Yr. Personal Property (expanded) for \$2,182,277.00

Mr. Flanagan introduced Brian Punt, Director of Operations for Five Below, Inc. Five Below has two 5-Yr. Personal Property requests. The 5-Yr. Personal Property request for \$2,182,277.00 was completed on December 15, 2014. Since the company did not apply for this exemption in 2015, they are now requesting the exemption for 5 years beginning January 1, 2016. Mr. Flanagan stated the State statute says a company can file late and request the remaining years available.

Mr. Punt stated that their Olive Branch retail store was ranked in the top 10 in regional top sales. He said Olive Branch is a great location and they are very pleased to be there with retail and distribution. Mr. Punt also informed the Board that Five Below expects to have over 200 stores next year and over 300 in 2017. Mr. Punt stated that Five Below does a good job of recruiting DeSoto County employees, but their geographic location does lean toward employees from across the state line and Marshall County.

Board action was taken on H.4.c.

See Exhibit H.4.b.

c. Five Below, Inc.: 5-Yr. Personal Property (expanded) for \$706,891.06

Brian Punt stated this 5-Yr Personal Property request is for 2016. It was completed on December 23, 2015.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the 5-year Personal Property exemption of \$2,182,277.00 for 2016 and the 5-year Personal Property exemption of \$706,891.06 for 2016.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.c.

d. Ground Support Specialist, LLC : Free Port Warehouse and 5-Yr. Personal Property (expanded) for \$308,452.66

Mr. Flanagan introduced Ms. Bobbie Espitia as the representative for Ground Support Specialist, LLC. Ms. Espitia stated they have never requested a Free Port exemption but they have had an expansion. She stated this company manufactures ground support equipment from beginning to end. They do not sell their equipment within MS. She stated that their most recent product is a belt loader with intelligence.

Supervisor Gardner asked about the accuracy of the full-time employees’ wages at an average of \$23 per hour. Ms. Espitia stated that is correct. Supervisor Caldwell said she appreciated the company advertising on the job board at Delta Tech and suggested they also utilize the WIN Job Center to get even more DeSoto County employees.

Mr. Flanagan stated since this is an expansion, the company only qualifies for a 5-year exemption.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the Free Port exemption and the 5-year Personal Property Exemption for Ground Support Specialist, LLC.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.d.

e. Niteo Products, LLC: Free Port Warehouse – 2925 McCracken Rd., Hernando, MS

Mr. Flanagan introduced Mr. Rob Shelton to represent Niteo. Mr. Shelton stated that the company was formerly known as Valvoline and has had a buyout and name change. He stated that 39% of their employees live in DeSoto County. Mr. Shelton said the McCracken Road facility is their distribution facility. Mr. Shelton stated that Valvoline bought Igloo on East Robinson in the 1970’s and they were manufacturing R12 products. In the 1980’s they bought the facility on Vaiden, stopped manufacturing Freon, and started manufacturing car care products. He said that, over the years, Valvoline bought Car Care Products, which is a soap for car washes; and in 2008 they had a million dollar expansion. Mr. Shelton went on to say that Valvoline decided to sell the car care products part of the business to Niteo.

He said that Niteo will invest in purchasing companies and bring their products here to sell as well as manufacture products.

Mr. Shelton is requesting Free Port Warehouse exemptions for all three sites.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to approve the Free Port Warehouse exemptions to Niteo for the sites at 2925 McCracken Road, 40 E. Robinson Street, and 720 Vaiden Drive; all in Hernando, MS.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.e.

f. Niteo Products, LLC: Free Port Warehouse – 40 E. Robinson Street, Hernando, MS

Board action taken on H.4.e.

See Exhibit H.4.f.

g. Niteo Products, LLC: Free Port Warehouse – 720 Vaiden Drive, Hernando, MS

Board action taken on H.4.e.

See Exhibit H.4.g.

5. Justice Court – Contract for Credit Card Collections

County Administrator Vanessa Lynchard informed the Board she had been contacted by a subsidiary of Pioneer Collections about doing credit card collections. She spoke with Pat Sanford and he said he knew the interest rates they paid at Justice Court were high, but the statements did not reflect the rate. Mrs. Lynchard stated that she and Mr. Medlin met with NCourt and found out they are charging a 12% rate. Mrs. Lynchard contacted a company in Texas that had a 2.5% rate, but they do not have any clients in MS. She then found Graphite Payments who charge a 2.5% rate, service several counties in MS, and the representative lives in MS.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract with Graphite Payments and cancel the contract with NCourt for Justice Court credit card collections.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Michael Lee asked if Graphite Payments charged a process fee. Mrs. Lynchard stated they do not.

See Exhibit H.5.

6. Agreement for Trainer for Effective Communication

County Administrator Vanessa Lynchard stated she would like to look for training so when County

communications come out as news releases and on social media, they are a quick and efficient as possible. Supervisor Caldwell stated that she had been to a NACo training once that was very good and asked PIO Tanner Kuntz to explore some training through NACo. Supervisor Gardner told Mr. Kuntz he had given the previous PIO a very good media relations guide and asked him to check around in his office for it.

No Board action was necessary.

7. Senate Bill 2170

County Administrator Vanessa Lynchard informed the Board that Senate Bill 2170 approves certification training for Supervisors. She said it talks of 3 levels over a 3-year period that would pay \$2,500.00 for passing Level 1 and \$1,250 for passing Levels 2 and 3. Mrs. Lynchard stated that the Senate feels there is a need for training, and MAS is very excited about it and has worked hard to get it passed.

Supervisor Lee Caldwell stated that Steve Gray at the MAS said there are Supervisors in some counties that he has never met because they are not involved.

Supervisor Bill Russell stated he would like for the Board to send a letter of support for the bill.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize Mrs. Lynchard to write a letter of support toward Senate Bill 2170 from the Board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

8. Veteran Services Officer Training

County Administrator Vanessa Lynchard stated that every Veteran Services Officer up to now has had training from a predecessor. She stated when Roy Andrews came there was no one to train him. The IT Department discovered that the Ipad that the former officer was using did not have the Veteran’s program on it. Mrs. Lynchard stated she asked Mr. Steve Powell, former Veteran’s Officer, to come help Mr. Andrews; and he discovered the program was not on Mr. Andrew’s computer at all so he could not access any of the Veteran’s Services.

Mrs. Lynchard recommends hiring Mr. Steve Powell to train the Veteran Services Officer at a rate of \$20 per hour as a temporary employee up to 19 ½ hours per week for the next 4 weeks.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to hire Mr. Steve Powell to train the Veteran Services Officer at a rate of \$20 per hour as a temporary employee up to 19 ½ hours per week for the next 4 weeks.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mrs. Lynchard also informed the Board that the State Veteran’s Affairs office came in and did state interviews and said all the men they interviewed were great candidates. They were very complimentary of the office space available and the treatment they received while in the Administrative Office.

9. Tax Assessor – Request for Refund

Tax Assessor Parker Pickle requested by letter a tax refund of \$876.21 to Harold Karas etux Marsha at 6883 Ranch Ridge Cove Walls, MS 38680 based on an erroneous tax assessment in 2014.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to refund the taxes in the amount of \$876.21 to Harold Karas etux Marsha at 6883 Ranch Ridge Cove Walls, MS 38680 based on an erroneous tax assessment in 2014.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.9.

10. Dental Insurance Plan Revision – Occlusal Guards

County Administrator Vanessa Lynchard stated that this had come to light on Friday and a decision needs to be made regarding including the inclusion of occlusal guard realignments in the County insurance policy. Mrs. Vickie Richmann, Human Resources Director, stated that the guards are covered, but realignment is not.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to leave the coverage like it is regarding occlusal guards and not cover adjustments.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.10

11. Reminder of Homestead Filing Deadline – April 1, 5 p.m.

County Administrator Vanessa Lynchard informed the Board that Tax Assessor Parker Pickle wanted to remind everyone of the Homestead Filing Deadline of April 1st at 5 p.m.

Supervisor Russell asked Mr. Henry Bailey of the DeSoto Times Tribune to please make note of that in their paper, and to be sure that widows and widowers need to re-file. Supervisor Caldwell asked Mr. Tanner Kuntz to get it on the County website and social media pages as well.

Chancery Clerk Misty Heffner told Mr. Bailey that Chancery would be glad to explain the process and give him some information.

12. Construction Management – Contract with Tripp Wells

County Administrator Vanessa Lynchard informed the Board that she, Supervisor Gardner, and Facilities Manager Robert Jarman had met with Tripp Wells last week and discussed some issues with some County projects where representation of the architect did not always cover what was best for the County. She stated that Mr. Wells sent a letter including a contract for his services as shown in Exhibit H.12.

Supervisor Gardner said he informed Mr. Wells that the Board would like him to get involved with the architect on the front end to keep extras from being drawn. Supervisor Medlin asked if the Board decided to do this, would the Board pick and choose what project Mr. Wells was to be involved with.

Mrs. Lynchard stated Mr. Wells would invoice by the month on an hourly rate. Any project he was involved in would be approved by the Board first.

Mr. Nowak stated that he saw a few things that would need to be addressed in the contract.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to review the contract and revise it as necessary, and bring it back to the Board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.12.

13. Legislative Bill Status Report

County Administrator Vanessa Lynchard presented an update of bills in the Legislature that the Board had asked the Senators and Representatives to bring up. She stated that this is not a complete list, but some the Board has discussed and a few others Mrs. Lynchard found interesting.

No Board action was necessary.

See Exhibit H.13

I. PLANNING COMMISSION

1. Old Business

Supervisor Caldwell made the motion and Supervisor Lee seconded the motion to go into the Entrikin Commercial Lot Public Hearing advertised for this day.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

a. Rezoning

- i. Entrikin Commercial Lot (743) - Application is for approval of Rezoning of property from Agricultural (A) to Planned Commercial (C-4), identified as Parcel #3-07-5-22-00-0-00004-00. Subject property is located on the north side of Holly Springs Road and east of Getwell Road in Section 22, Township 3, Range 7 and is zoned Agricultural-Residential (A-R) (District 5)
Applicant: Brooks Entrikin**

Mr. J. F. Lauderdale came forward and stated the applicant would like to have this item tabled to a future meeting date. Supervisor Lee stated he spoke with Mr. Entrikin about concerns the neighbors have and would like to take this item off today's agenda.

Supervisor Lee made the motion and Supervisor Gardner seconded the motion to table Entrikin Commercial Lot until the April Board of Supervisors meeting. Supervisor Gardner withdrew his second.

Supervisor Gardner stated he is concerned that citizens have to take off work to attend this meeting and that they will have to take off again to attend the meeting it is tabled to. There was discussion of whether the item should be tabled or withdrawn and whether the fees would be waived for a future application if the item is withdrawn at this time.

Mr. Lauderdale stated the applicant feels the next item on the agenda, Fieldbrook Rezoning, would support a change in the neighborhood if approved. Supervisor Russell stated he felt it would not support a change in the neighborhood.

Mr. Richard Harris – 3550 Bolin Road – came forward and stated if this item is tabled to a future date, after Fieldbrook Rezoning is heard, he feels that is not being done correctly. He stated it is not fair to the neighbors and the applicant should not be allowed to bring this item back before the Board after Fieldbrook Rezoning is approved.

Supervisor Gardner stated it was his understanding the applicant asked for a rezoning based on a mistake in the Comprehensive Plan. Mr. Hopkins stated the applicant is basing the request on a mistake in the Comprehensive Plan and a change in the neighborhood.

Susan Harris came forward and read a statement she prepared for the meeting and is included in these minutes.

Mr. Lauderdale came forward and stated he spoke with the applicant and he would like to table this item for 60 days to explore applying for a Conditional Use to operate a country store on the property.

Supervisor Lee made the motion and Supervisor Russell seconded the motion to continue the Entrikin Commercial Lot rezoning until June 6, 2016 at 11:00 a.m.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	NO
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Russell asked if the opponents of this item would be agreeable with a Conditional Use for a country store to be operated on the property. Ms. Harris stated they would not be ok with it, but if it is in line with the rules for a conditional use they couldn't fight it. Supervisor Russell stated it is not guaranteed the Conditional Use request would be approved. He then stated the request for a Conditional Use would still have to be presented to the Board of Adjustment for consideration and the public would have the opportunity to speak for or against any application for a conditional use.

Supervisor Lee made the motion and Supervisor Gardner seconded the motion to include Mr. Percy Lynchard's letter of opposition in the minutes.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Gardner made the motion and Supervisor Lee seconded the motion to recess the Public Hearing for Entrikin Commercial Lot Rezoning to June 6, 2016.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. New Business

Supervisor Russell made the motion and Supervisor Caldwell seconded the motion to go into the Fieldbrook Rezoning Public Hearing advertised for this day.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

a. Rezoning

- i. **Fieldbrook (744) - Application is for approval of Rezoning of property from Agricultural (A) to R-30, identified as Parcel #3-07-5-22-00-0-00001-00. Subject property is located on the north side of Holly Springs Road and east of Getwell Road in Section 22, Township 3, Range 7 and is zoned Agricultural-Residential (A-R) (District 5)
Applicant: Short Fork Farms, LLC**

Mr. Hopkins presented the Fieldbrook application for rezoning of property from Agricultural to R-30.

Mr. Blake Mendrop was present to represent the application. He stated they are basing their request for rezoning based on a change in the character of the neighborhood and the public need. He gave the following as support of a rezoning:

- There have been numerous subdivisions approved in the area such as Pecan Estates and St. Ives
- There is no flood on the property
- Follows the Comprehensive Plan, which shows the area as a Transition zone
- All of the lots in Pecan Estates are sold and there is a need for more subdivision lots in the area

Supervisor Medlin asked if the subdivision will connect to any other roads besides Holly Springs Road. Mr. Mendrop stated it will only be accessed by Holly Springs Road.

Supervisor Gardner asked what the closest cross roads to the proposed site. Mr. Mendrop stated the site is located on Holly Springs Road between Getwell Road and Johnston Road.

Supervisor Russell asked who would be the water and sewer providers for this development. Mr. Mendrop stated the water supplier would be North MS Utility Company and they are requesting access to a DCRUA line that would be accessed with the City of Hernando being the provider.

Supervisor Lee asked how run-off and retention will be addressed. Mr. Mendrop stated run-off and retention will be addressed in the engineering plans for the lots if the rezoning is approved.

Supervisor Medlin asked who Short Fork Farms, LLC is. Mr. Mendrop stated it is Butch Davis and Joe Whitfield.

Supervisor Medlin asked if there was anyone present to speak for or against the application. There was no one.

Supervisor Lee made a Motion to approve Fieldbrook rezoning after giving consideration of the recommendations of the planning department, the comments received from the applicant, the documents presented, his knowledge of the neighborhood, fully considering the comprehensive plan and all matters presented, and finding there has been a substantial change in the character of the neighborhood and public need for such rezoning. Supervisor Gardner seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Gardner made the motion and Supervisor Medlin seconded the motion to close the Public Hearing.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

b. Site Plan Review

i. C-4 Site Plan Review - Sexton C4 – Fuel Station

Mr. Hopkins presented the request for approval of the Sexton C-4 site plan. He stated the applicant will need approval of the site plan before they are able to receive building permits. He listed the following as conditions of approval requested by the Planning Commission:

- 1. All lighting inside and outside shall be LED;
- 2. The lighting on the canopy shall be shielded/ down lighting;
- 3. There shall be monument signage;
- 4. Dumpsters shall be completely enclosed with a metal gate;
- 5. Liberty red holly on the landscape plan shall be changed to an oak or maple;
- 6. There shall be channel lettering on the building;
- 7. There shall be gooseneck or down lighting on the building;
- 8. The post of the canopy shall be entirely brick from the base to the top; and
- 9. There shall be no LED lights around the windows.

Mr. Brian Hall, contractor for the project, came forward to represent the request.

Supervisor Medlin asked if any waivers are being requested. Mr. Cardosi stated the applicant presented a site plan in May of 2015 that included a brick building, channel letters and low signage and that is what is being presented today. Supervisor Caldwell stated the aesthetics of the building is very important since it will be the first commercial building within the I-69 corridor.

Supervisor Russell asked if the applicant was ok with the conditions being requested by the Planning Commission. Mr. Hall stated the applicant is agreeable to the conditions of the Planning Commission.

Supervisor Gardner asked what the significance of all lighting inside and out being LED. Mr. Hopkins stated the Planning Commission feels LED is more energy efficient.

Supervisor Gardner asked what #9 of the conditions means. Mr. Hopkins stated that is to try and keep from having the bright chasing lights in the window.

Supervisor Russell made the motion and Supervisor Caldwell seconded the motion to approve the Sexton C-4 Site Plan with the following conditions:

- 1. All lighting inside and outside shall be LED;
- 2. The lighting on the canopy shall be shielded/ down lighting;
- 3. There shall be monument signage;
- 4. Dumpsters shall be completely enclosed with a metal gate;
- 5. Liberty red holly on the landscape plan shall be changed to an oak or maple;
- 6. There shall be channel lettering on the building;
- 7. There shall be gooseneck or down lighting on the building;
- 8. The post of the canopy shall be brick from the base to the a height determined by the Planning Staff; and
- 9. There shall be no lighting around the perimeter of windows.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

ii. C-4 Site Plan Review - Dale Wilson C4 – Firework Sales

Mr. Hopkins presented the request for approval of Dale Wilson C-4 Site Plan. He stated the applicant will need approval of the site plan before they are able to receive building permits. He listed the Planning Commission requested the approval should have the condition that the exterior walls on the north and the east side be partially bricked.

Mr. Dale Wilson came forward and stated fireworks have been sold at this site since 1950. He then stated he is trying to upgrade the site and provide more safety for the site. He stated currently they use a temporary tent twice a year for firework sales.

Supervisor Gardner asked if it will be storage of fireworks as well as a retail facility. Mr. Wilson stated it will be primarily a retail facility. Supervisor Gardner asked if there are laws governing the storage of fireworks and which fire district the site is located in. Mr. Wilson stated there are laws governing the storage of fireworks and the site is in the Walls Volunteer Fire Department district.

Supervisor Russell stated a specified height of the brick on the building needed to be determined and suggested 5 feet. He then stated he has visited the site and there are no residences near the site.

Supervisor Russell made the motion and Supervisor Caldwell seconded the motion to approve the Dale Wilson C-4 Site Plan with the condition that the exterior walls on the north and the east side be bricked to height of not less than 5 feet.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

3. Other

i. **MPO/Transportation Project Discussion**

Mr. Cardosi presented the request for activation of the 2014-2017 TIP projects as follows:

- **Byhalia Road - Resurfacing**
 - Total Project Cost: \$653,000 (\$522,000 Federal / \$131,000 Local)
 - Match Source: 20% - Desoto County
 - Description:
 - Resurfacing of existing roadway from Craft Road to MS 305
- **Red Banks – Resurfacing**
 - Total Project Cost: \$548,000 (\$438,000 Federal / \$110,000 Local)
 - Match Source: 20% - Desoto County
 - Description:
 - Resurfacing of existing roadway from Byhalia to Lee
- **Commerce Street Extension – New Construction**
 - Total Project Cost: \$3,500,000 (\$2,800,000 Federal / \$700,000 Local)
 - Match Source: 20% - Desoto County
 - Description:
 - New Road way from Della to Jaybird

Mr. Cardosi asked that the Airways Project to be removed.

Supervisor Medlin asked when Byhalia Road and Red Banks Road will be resurfaced. Mr. Cardosi stated they will begin work this year since it is only a resurfacing project.

Supervisor Caldwell made the motion and Supervisor Lee seconded the motion to remove the Airways Project from the 2014-2017 TIP projects and to activate the following 2014-2017 TIP projects:

- **Byhalia Road - Resurfacing**
 - Total Project Cost: \$653,000 (\$522,000 Federal / \$131,000 Local)
 - Match Source: 20% - Desoto County
 - Description:
 - Resurfacing of existing roadway from Craft Road to MS 305
- **Red Banks – Resurfacing**
 - Total Project Cost: \$548,000 (\$438,000 Federal / \$110,000 Local)
 - Match Source: 20% - Desoto County
 - Description:
 - Resurfacing of existing roadway from Byhalia to Lee
- **Commerce Street Extension – New Construction**
 - Total Project Cost: \$3,500,000 (\$2,800,000 Federal / \$700,000 Local)
 - Match Source: 20% - Desoto County
 - Description:
 - New Road way from Della to Jaybird

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Mr. Cardosi stated the next step in the Hwy 304 overlay is to select a project engineer. He stated due to the small size of the project, the overlay is eligible for a small purchase process selection. The Committee met and recommended Waggoner Engineering as the project consultant.

Supervisor Caldwell made the motion and Supervisor Russell seconded the motion to accept the recommendation to retain Wagoneer Engineering as the project engineer for the Hwy 304 Overlay project and the Nail Road Alignment project.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

ii. Bridgetown Fire Fee Waiver

Mr. Hopkins presented the request by Bridgetown Fire Department to have the building permit fees waived for an addition to the existing structure located at 3980 Malone Road.

Supervisor Lee made the motion and Supervisor Caldwell seconded the motion to waive the building permit fees for Bridgetown Fire Department for an addition to the existing structure located at 3980 Malone Road.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

See Exhibit I.

Addendum to MPO/Transportation Project Discussion – Craft Rd/Bethel Rd Intersection:

Mr. Scott Young and Mr. Andy Swims reported to the Board that the Transportation Committee talked about two options and both include widening Bethel Road to include a turn lane.

Option 1: 3-lane road along a ½ mile stretch of Craft Road

Option 2: 5-lane road along a ½ mile stretch of Craft Road

Mr. Young stated that with either option they would like to do the earthwork for a 5-lane for the ½ mile stretch. Mr. Swims stated that the benefits of a 5-lane would allow more likelihood to let the intersection to continue to act as is with a stop on Bethel Road. He stated the committee was leaning toward Option 2. The cost would be about \$1,100,000.00 and the timeline to open to traffic would be the Summer of 2017. Mr. Swims stated that with the concern being on traffic, they would not hold up traffic until after school is out for the summer.

Supervisor Medlin asked how far south would Hawks Crossing be. Mr. Young stated it is about ½ mile.

Supervisor Russell said he is torn between options, and he is concerned with not adding signalization and the cars from Bethel Road having to cross three lanes of traffic.

Supervisor Caldwell said they discussed that in the Transportation Committee meeting and asked Mr. Young to address this. Mr. Young stated that, if warranted, MPO will pay for signalization later and the 5-lane road will already be in place. Supervisor Caldwell stated this is why they pulled Airways Road off the MPO list, to be able to spend the money on this project.

Supervisor Medlin asked if the traffic engineer thinks having a 5-lane road will keep from putting a signal in. Mr. Swims stated that it is not a guarantee; it just spreads the traffic out and adds the turn lane to get out onto. Mr. Swims stated that, either way, a turn lane is recommended for both roads.

County Administrator Vanessa Lynchard stated that unallocated money millage that was moved over from the Road Department is 2.5 or the money could be taken out of ending cash within the Road Department.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to go with Option 2: 5-lanes on Craft Road at \$1,100,000.00, have Mrs. Lynchard to look at the millage to see where money can be moved from, and authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to begin work on acquiring right of ways.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.i.

J. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to adjourn the Board meeting until April 4, 2016, at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 21st day of March, 2016, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Jessie Medlin, President
DeSoto County Board of Supervisors